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**Date: 11th April 2007**

Dear Sir/Madam,

A meeting of the **Corporate Health and Safety Committee** will be held at the **Tŷ Dyffryn, Dyffryn Business Park, Ystrad Mynach (Committee Room 2)** on **Wednesday, 18th April 2007** at **10.00 am** to consider the matters contained in the following agenda.

Yours faithfully,

**Stuart Rosser**  
CHIEF EXECUTIVE

## **A G E N D A**

1. Declarations of Interest.
2. To approve and sign the following minutes: -
  - (1) Corporate Health and Safety Committee held on 10th January 2007 (minute nos. 1 - 18 on page nos. 1 - 8).
3. To receive and consider the following reports: -
  - (1) Draft Manual Handling Policy.
4. To receive and note the following information items: -
  - (1) Corporate Health and Safety Training – presentation.
  - (2) Cefn Fforest Prohibition Notice.
  - (3) Accident Statistics.
  - (4) Accident Reporting System – Verbal update.
  - (5) Corporate Health and Safety Group.
  - (6) Recent HSE Updates.
  - (7) Health and Safety Executive Action.
  - (8) Health and Safety Audits.

Chief Executive: Stuart Rosser  
Prif Weithredwr: Stuart Rosser

**Circulation:**

Councillors B.A. Barker, P.J. Bevan, J.O. Evans, G.R. Price, A.J. Pritchard, L.R. Rees, D.T. Wiltshire

Appropriate Officers

Trade Union Representatives